Job Description

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Carpenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>Operations</td>
</tr>
<tr>
<td>Division:</td>
<td>Restoration</td>
</tr>
<tr>
<td>Reports to:</td>
<td>Production Manager</td>
</tr>
</tbody>
</table>

Position Overview

Reporting to the Production Manager, the Carpenter works within the restoration division. This role does not hold a carpentry certification but offers an intermediate to advanced understanding of carpentry fundamentals in residential, commercial and industrial settings.

Job Duties

- Will demonstrate skills in the safe operation of hand and power tools, to include (but not limited to) temporary generators, ladders, table saws, routers and sanding equipment
- Erecting and disassembly of scaffolding
- Assists with demolition and debris disposal
- Experienced in preparing material take-offs and reading blueprints
- Set up and take down of poly containment and drop sheets to accommodate work
- Knowledgeable in building code and construction math
- Intermediate to advanced experience in installation of insulation and vapour barrier
- Intermediate to advanced experience in wood and steel stud framing application
- Intermediate to advanced experience in finish carpentry skills including cutting and installing wood framing, trim, baseboard, casing, doors, frames and sheathing
- Secure exterior building materials (roofing and siding) when required
- Build, erect and secure temporary and permanent partitions using a variety of building materials
- Construct and secure temporary and permanent partitions
- Will practice good housekeeping at all times to ensure a safe and non-cluttered worksite
- Provide excellent customer service
- Work under time constraints to meet specific timelines
- Ensure attention to detail and keen sense of safeguarding other people’s property and information
- Participates in and demonstrates an understanding of safety principles and practices; follows all safety policies and procedures to support a safe working environment, including safe operation of machines and equipment
- Comply with all BELFOR policies and procedures, as well as legislative requirements
- Proactively communicate job site conditions and concerns that may or are affecting completion of the job to the appropriate person
- This role could be required to act as a “lead” periodically as designated by their manager
- Attend all BELFOR sponsored training courses

JD: CARPENTER Rev 1.1 07/01/2017
Qualifications
● 2+ years’ experience in field
● Working towards their journeyman carpenter certification is an asset
● Knowledgeable in the use and application of tools and materials for job completion
● Construction / Restoration / Insurance experience preferred
● Comprehensive understanding of customer service, principles and practices
● Eligible to operate a motor vehicle per BELFOR’s vehicle policy
● Ability to work within a team or independently as needed
● Strong written and verbal communication skills
● Proven ability to multi-task in a fast paced environment
● Basic computer and/or tablet/iPad experience
● Willing to work evenings, on call and weekends when requested
● Periodic travel may be required
● Criminal Record Check

Physical Demands
● Frequent lifting from 5-40 lbs, unassisted (from 35-65% of the time)
● Occasional lifting from 41 lbs +, assisted (up to 50% of the time)
● Access and mobility in tight spaces
● Fit Testing – half and full face mask as needed, annual certification required
● Working at Heights - over 5 feet, periodically
● Sustained periods of standing, sitting, walking, bending, and kneeling
Disclaimer
The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities, duties and skills required of personnel so classified.

_____________________________     ______________________________
Employee Signature             Date

_____________________________     ______________________________
Employer Signature             Date

ACCESSIBILITY STATEMENT (AODA IN ONTARIO)
BELFOR (Canada) Inc. is committed to providing a barrier-free work environment in concert with the provincial guidelines for accessibility (Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code, Ontario Only). As such, BELFOR (Canada) Inc. will make accommodations available to applicants with disabilities upon request during the recruitment process.

HUMAN RIGHTS STATEMENT
BELFOR (Canada) Inc. strives to ensure that its employment practices are free from direct and indirect discrimination and is committed to upholding the human rights of those participating in the hiring process. In pursuit of this commitment, BELFOR (Canada) Inc. will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.

JD: CARPENTER Rev 1.1  07/01/2017